



Reference No

Log No

052

For Office Use

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your Organisation or Group

Name of Organisation	Bromham Social Centre		
Contact Name			
Contact Address			
Contact number		e-mail	
Organisation Type	Not for profit organisation <input checked="" type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other, please specify		

### 2 - Your Project

In which Community Area does your project take place? (Please give name – see section 3 of the grants pack)	Devizes
Does your Town/Parish Council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project?  <b>IMPORTANT: This section is limited to 300 characters only (inclusive of spaces).</b>	Overhaul of central heating system. Hall, lounge bar, skittle alley and stewards accommodation are controlled by one boiler system. Therefore all areas heating is either on or off even when only hall is being used. System is also 37 years old and piping needs replacing (see quotes)
Where will your project take place?	Bromham Social Centre
When will your project take place?	Before winter this year
How many people will benefit from your project?	Users of the hall and social centre
How does your project demonstrate a direct link to the Community Plan for your area?  Please provide a reference/page no.	In all, 27 different organisations use the hall plus other functions for both young and old

**What is the link between your project and other local priorities?** e.g. Priorities set by your Area Board and Parish Plans.

The hall is used on many occasions by the local organisations and the Parish Council, ie a polling station, blood donor sessions and social occasions such as weddings, funerals and anniversaries. The hall is used every day of the week for club and group meetings.

**How did you discover there was a need for your project and how will your project benefit your local community?**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1200 CHARACTERS ONLY (INCLUSIVE OF SPACES)

Last winter was fairly exceptional and there were complaints that the hall was cold, particularly by older residents meetings and yoga class members. The cost of heating the whole premises when only the hall was being used during day time bookings was growing and we felt that we could make savings if we had a more modern and appropriate system.

**Any other information about your project.**

### 3 - Management

**How many people are involved in the management of your group/organisation?**

**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text" value="6"/>	<b>Female</b>	<input type="text" value="4"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text" value="4"/>	<b>Female</b>	<input type="text" value="2"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text" value="2"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text" value="1"/>	<b>Female</b>	<input type="text"/>
<b>Black &amp; Minority Ethnic people</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The Parish Council are the trustees of the Social Centre. They may have to raise funds through the rates (Council tax), another avenue would be a long term loan payable on a monthly basis. Obviously we would like to avoid either of the options. Other charities such as WVHA would also be approached.

**If you were not awarded the full amount requested, what would be the impact on your project?**

There is no doubt that the project must go ahead so we would explore other options including those noted previously.

**How will you know whether your project has made a difference in the community?**

The hiring of the hall and premises will continue from the groups and organisations presently using it. Good facilities, broadcast by current users will also attract new business.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes

No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

Wiltshire Village Halls Association for advice but we have not applied for any grant from them as yet

**Have you been successful?**

Yes

No

**Have you or do you intend to apply for a grant from another Area Board within this financial year?**

Yes

No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes

No

**4 - Information relating to your last annual accounts (if applicable)**

**Year Ending:**

**Month:** Dec

**Year:** 2009

**A - Total Income:**

£10,813

**B - Minus Total Expenditure:**

£14,844

**Surplus/Deficit for year: (A minus B)**

£- 4,031

**Free Reserves held:**

£4,817

## 5 - Financial Information

PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
See quote from Simon Rudman	£10,798	<b>Own Fundraising/Reserves</b>	£5,179
	£	Current a/c	£449
	£	<b>Parish/Town Council</b>	£
	£		£
	£	<b>Trusts/Foundations</b>	£
	£		£
	£	<b>In Kind</b>	£
	£		£
	£	<b>Other</b>	£
	£		£
	£		£
	£		£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£10,798</b>	<b>TOTAL PROJECT INCOME</b>	<b>£5,629</b>

<b>Total Project Income B</b>	<b>£5,629</b>
<b>Total Project Expenditure A</b>	<b>£10,798</b>
<b>Project Shortfall A – B</b>	<b>£5,168</b>
<b>Award sought from Wiltshire Council Area Board</b>	<b>£5,000</b>
<b>BANK DETAILS</b>	
<b>Please give the name of the organisations' Bank Account e.g. Barclays</b>	
<b>Please give the title name of the organisations' Bank Account e.g. current</b>	

## 6 – Supporting Information – Please enclose the following documentation

### Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

The facilities at Bromham Social Centre are in use most days of the week for the benefit of parishioners, groups and organisations

**b) How does your project work to promote inclusion, participation and good community relations?**

The hall is also advertised on web sites and is available for hire to outside parties

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or All Men/Boys                       Mostly or All Women/Girls
- Specific Minority Ethnic Groups (please state which groups)
- Specific Faith Groups (please state which groups)
- People/Families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that.....**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
- Equal Opportunities     Access Audit     Environmental Impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 27/07/2010

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team**